

Windows & Macintosh training for:

Adobe

- Photoshop
- Photoshop Elements
- InDesign
- Illustrator
- Acrobat
- Dimensions
- PageMaker

Macromedia

- Dreamweaver
- Flash
- Fireworks
- FreeHand

Microsoft

- Word
- Excel
- Powerpoint
- Outlook
- Visio
- Publisher
- Works
- FrontPage
- Windows MovieMaker

Graphics

- CorelDraw
- CorelPhotoPaint
- Jasc PaintShop Pro
- Ulead PhotoImpact
- Ulead PhotoExpress
- Scanning
- Digital Cameras

Desktop Publishing

- QuarkXPress
- Desktop Design

Web Design

- Mozilla Composer
- Writing HTML

Macintosh

- Appleworks
- iMovie
- iPhoto
- FileMaker Pro

Internet & Email

Operating Systems

- Windows
- Macintosh



Microsoft PowerPoint Intermediate

Presenter: Margaret Marsh



Contents:

<i>Objectives and Prerequisites.....</i>	<i>1</i>
<i>Creating Photo Albums.....</i>	<i>2</i>
<i>Customising PowerPoint Masters</i>	<i>5</i>
<i>Saving a Presentation as a Template.....</i>	<i>7</i>
<i>Custom Animation</i>	<i>8</i>
<i>Animate a Business Chart.....</i>	<i>9</i>
<i>Create a Motion Path</i>	<i>10</i>
<i>Working with Hyperlinks and Action Buttons.....</i>	<i>11</i>
<i>Action Buttons</i>	<i>14</i>
<i>Running Programs and Files.....</i>	<i>15</i>
<i>Adding Music and Sounds.....</i>	<i>16</i>
<i>Working with Movies and Animation.....</i>	<i>17</i>
<i>Advanced Saving Options</i>	<i>19</i>