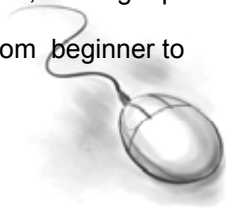


Improving your computer skills could help you get a better job, earn more money and enhance your career prospects.

With well known and widely acclaimed PC Tutor, Margaret Marsh at Albany Computer Training, you can extend your existing knowledge, learn new software packages and be one step ahead.

Margaret is a professional software educator (Auckland University CAD) with more than 24 years computer training experience, offering top quality training from beginner to advanced levels.



## Albany Computer Training Ltd

WINDOWS AND APPLE MAC SOFTWARE SPECIALISTS

PO Box 40531 • Glenfield • Auckland  
09 478 0300 • 027 275 2580  
pctutor@clear.net.nz

[www.pctutorweb.com](http://www.pctutorweb.com)

# Albany Computer Training

A fully equipped software training room right in the heart of Albany.



WINDOWS AND APPLE MAC SOFTWARE SPECIALISTS



### Windows & Macintosh training for:

#### Adobe

Photoshop  
Photoshop Elements  
InDesign  
Illustrator  
Acrobat  
Dreamweaver  
Flash  
Fireworks  
FreeHand

#### Microsoft

Word  
Excel  
Entourage  
Powerpoint  
Outlook  
Visio  
Publisher  
FrontPage

#### Video Editing

iMovie  
QuickTime Pro  
Windows MovieMaker

#### Web Design

Mozilla Composer  
Writing HTML

#### Internet & Email

#### Other

OpenOffice

#### Use of

Scanners  
Digital Cameras

#### Apple

iLife  
iMovie  
iPhoto  
iCal  
Appleworks  
FileMaker Pro  
Mail

#### Corel

CorelDraw  
CorelPhotoPaint  
Corel PaintShop Pro



## ALBANY COMPUTER TRAINING

We provide regularly scheduled courses in our training room just off Oteha Valley Road in Albany. These courses are:

- Public scheduled courses.
- Duration: 3 hours.
- Small friendly classes of up to 3 people.
- Choice of Macintosh or Windows XP computers.
- Course manuals and certificates are provided.
- \$189 per person per session (GST included).
- Corporate group sessions are also available.

For dates and times of courses, please check our web site:  
[www.pctutorweb.com](http://www.pctutorweb.com)

## PRIVATE CUSTOMISED TRAINING

We also offer private tuition in any of the programs we support:

Individual training for 1 person:

- \$80 per hour plus GST  
(minimum time: 2 hours: \$180)

Groups of 2 or more:

- \$120 per hour plus GST  
(minimum time: 2 hours: \$270)

Additional costs:

- Travel outside the North Shore and CBD may incur a mileage fee.
- Public car parking fees.

This training is fully customised to your requirements and can be undertaken at your premises (may incur mileage fee) or mine.

**Apple Mac & Windows**

## OTHER SERVICES

Document Design Service:

- Spreadsheets
- Word templates
- Promotional material
- Newsletters
- Acrobat PDF's

\$50.00 per hour plus GST.

Web Site Design:

Do you need a small business or personal web site?  
No need to spend thousands on web site design.  
Get a 4 page web site for just NZ \$499 plus GST  
(conditions apply.)

We can upgrade your existing site too!

For more details on any of the above options,  
please phone 09 478 0300 or email [pctutor@clear.net.nz](mailto:pctutor@clear.net.nz)

Client quotes:

*Your passion for your subject is a big part of the appeal. Thank you for the great tuition. Cheryl.*

*I have always found your classes well-structured and focused, and I leave feeling I got my money's worth, as well as feeling fired up with enthusiasm! Peter.*